

The Ark

Settling-in Policy

If the children are to play and learn successfully, they must feel secure and happy in the absence of their carers.

They need to be confident in the knowledge that their carers will return at the end of the session. In order to achieve these aims our policy is to:

- ask carers to visit;
- agree with carers how we will introduce and settle a child into the group;
- ensure that the individual needs of the child and family are met ;
- introduce children new to the group in small numbers over a period of time;
- give each child the adequate time and support needed to settle ;
- encourage carers where possible to separate from their children for brief periods at first then gradually build up to longer absences
- reassure carers who are anxious about their child by giving them information about their child's activities and welfare during the session ;
- recall a carer if the child is distressed or unable to settle.